

**NORTH ARLINGTON BOARD OF EDUCATION
NORTH ARLINGTON, NEW JERSEY**

**AGENDA FOR ANNUAL
REORGANIZATION MEETING**

January 5, 2023

6:03 p.m.

HIGH SCHOOL GYMNASIUM

I. NOTICE

This Reorganization Meeting of January 5, 2023, of the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, is held pursuant to notice given, and said notice called for an annual Reorganization Meeting at 6:00 p.m., held in the High School Gymnasium, 222 Ridge Road, North Arlington, NJ, as per notice given to the Clerk of the Borough of North Arlington, the Librarian of the Free Public Library, and the Editors of the following newspapers: the Bergen Record of Hackensack, the Newark Star Ledger, and/or The Observer.

II. SALUTE TO THE FLAG

III. REORGANIZATION MEETING

IV. CALL BY THE SECRETARY

At 6:03 p.m., in the High School Gymnasium, the Board Secretary called the meeting to order.

V. REQUIRED OATH OF OFFICE ADMINISTERED

The Board Secretary administered the oath of office to the newly elected Board Members:

Michele Higgins and Heather Gilgallon

VI. ROLL CALL

Mr. McDermott	<u>Present</u>
Mrs. Higgins	<u>Present</u>
Mr. Dorsett	<u>Present</u>
Mr. Smith	<u>Present</u>
Mrs. Gilgallon	<u>Present</u>
Student Board Member	<u>Present</u>

1. ELECTION OF THE PRESIDENT

The Board Secretary calls for **nominations for President** of the Board of Education for calendar year 2023:

Nomination: Edward Smith

Nominated by: Robert Dorsett

Second by: Heather Gilgallon

The Board Secretary called for any other nominations.

Motion to close the nominations for President of the Board of Education

On Motion by Mrs. Gilgallon, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

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2. MOTION TO APPOINT BOARD PRESIDENT

Motion to appoint Edward Smith President of the Board of Education for calendar year 2023:

On Motion by Mrs. Gilgallon, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

Relinquishment of chair by the Board Secretary to the newly elected Board President.

3. ELECTION OF THE VICE PRESIDENT

The President Edward Smith called for nominations for Vice President of the Board of Education:

Nomination: George McDermott

Nominated by: Heather Gilgallon

Second by: Michele Higgins

The President called for any other nominations.

Motion to close the nominations for Vice President of the Board of Education:

On Motion by Mrs. Higgins, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

4. MOTION TO APPOINT BOARD VICE PRESIDENT

Motion to appoint George McDermott Vice President of the Board of Education for calendar year 2023:

On Motion by Mrs. Higgins, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

5. BOARD MEMBER CODE OF ETHICS

BE IT RESOLVED, that the Board of Education adopted the Board Member Code of Ethics, as adopted May 10, 1975 by the Delegate Assembly, New Jersey School Boards Association, as follows:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children, regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.

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6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

On Motion by Mrs. Higgins, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

6. **COMMITTEES**

The President announced that the assignments for committees would be discussed and appointed at a later date.

LIAISON TO INDIVIDUAL SCHOOLS

Anthony School:

Jefferson School:

Roosevelt School:

Washington School:

Veterans Middle School:

High School:

INSTRUCTION AND PROGRAM

Chairman:

Co-Chairman

OPERATIONS

Chairman:

Co-Chairman:

GOVERNANCE

Chairman:

Co-Chairman:

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FISCAL MANAGEMENT

Chairman:

Co-Chairman:

STUDENTS AND COMMUNITY

Chairman:

Co-Chairman:

PERSONNEL

Chairman:

Co-Chairman:

The Superintendent stated that he had a few things he wanted to discuss with the Board to get their opinions and vote on.

1. The Superintendent stated that there had been four vaping suspensions at the High School in the last 4 days. He said that the cost for installing vape detectors would be approximately \$26,000. Mrs. Higgins asked if it was correct that the hardwired detectors do not make a noise. The Superintendent said that was correct. Mr. McDermott said that at last year's TECHSPO Conference, he learned that schools which had the detectors installed had a 40% decline in vaping in the school once they were put in. The Board further discussed getting additional quotes for detectors. The School Business Administrator said that she had a quote from JCT and would get another quote for comparison in price and functionality, and life of warranty.
2. The Superintendent stated that we obtained a quote for stop-the-bleed kits. He said that purchasing 5 kits per classroom would cost approximately \$75,000. Mrs. Gilgallon said that she thought that we should start with purchasing one or two kits per class each year and then rotate for replacements. The Superintendent said that he would speak to the nurse about this further. Mr. McDermott explained the chaos of a mass shooting and how difficult it would be to maintain order in class. He said that five kits would be ideal but that two or three would be a great start. The Board discussed further. The Superintendent said that we will obtain additional quotes and get back to the Board.
3. The Superintendent stated that we are having a hard time finding a crew coach for the Spring 2023 season. He said that there were approximately 12 students returning for crew but six or seven expressed interest in other sports. He said that our athletic director may implement boys volleyball this spring and that we have a girls flag football team starting as well. Mrs. Higgins inquired if we can join Kearny or Rutherford for crew. The Superintendent said that we could not because they do not fall under the NJSIAA guidelines and would not be able to enter competitions as a co-op. The Board further discussed this issue. The Superintendent said that he would speak to the athletic director tomorrow and find out what can be done regarding returning students that still want to participate in crew and get back to the Board.
4. The Superintendent announced that at the February Board Meeting the Teachers of the Year will be honored.
5. The Superintendent said that at the January Board Meeting there will be a presentation on Start Strong data.
6. The Superintendent said that the Mayor and Council responded to George's email as a follow up regarding security at our schools. They asked that we contact the Borough liaisons regarding this topic. He said that it would cost approximately \$750,000 to build security vestibules throughout the district. The Superintendent said that the potential ROD grant would

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pick up approximately 40% of the cost, if approved. The School Business Administrator said that security is supposedly viewed as number six on the list for approval for the ROD grant.

7. The Superintendent discussed the school calendar with the Board. The Superintendent and Board discussed snow days, election day, and a make-up day for Susan B. Anthony School. The Superintendent also stated that Governor Murphy signed a law stating that New Jersey celebrates Juneteenth on June 16th. The Superintendent and Board discussed the possible conflict of graduation falling on the same day if there are no snow days used. The Superintendent said that he would speak to Mrs. Russo and Mr. Bott regarding their graduation dates and get back to the Board at the January 23rd Board Meeting.

HEARING OF CITIZENS

Any members of the public wishing to be heard please stand, state your name and address for the record.

There were no citizens wishing to be heard.

Motion to close the hearing of citizens made by Mrs. Higgins, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

7. RESOLUTION OF SCHOOL BOARD ELECTION RESULTS

RESOLVED that the Board approved the election results of the November 8, 2022, School Board Election as affirmed by the Borough of North Arlington and certified by the Bergen County Board of Elections.

1. For election to membership on the Board of Education for one (1) three (3) year terms:

<u>Candidate</u>	<u>Total</u>
Michele Higgins	1,990
Heather Gilgallon	1,197

2. The Board Secretary/School Business Administrator, upon completion of all tally procedures after the polls had closed at 9:00 p.m., November 8, 2022, declared Michele Higgins and Heather Gilgallon are elected to a full three-year term as a member of the Board of Education.

8. BOARD MEMBERS

The calendar year 2023 North Arlington Board of Education Board Members and Terms of Office are as follows:

<u>Board Member</u>	<u>Expiration of Term</u>
Heather Gilgallon	2025
Michele Higgins	2025
Robert Dorsett	2023
Edward Smith	2023
George McDermott	2024

9. MEETING DATES

The Board hereby approves the following Schedule of Meeting dates:

SCHEDULE OF MEETINGS 2023

<u>Day and Date</u>	<u>Type of Meeting</u>	<u>Location</u>	<u>Time</u>
January 05, 2023 (Thurs.)	Reorganization Meeting	High School Gymnasium	6:00 p.m.

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January 23, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
February 13, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office High School Cafeteria	5:30 p.m. 7:30 p.m.
March 13, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
March 20, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
April 25, 2023 (Tues.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
May 15, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
June 13, 2023 (Tues.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
July 17, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office Board of Education Office	5:30 p.m. 7:30 p.m.
August 14, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office Board of Education Office	5:30 p.m. 7:30 p.m.
September 12, 2023 (Tues.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
October 16, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
November 14, 2023 (Tues.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
December 11, 2023 (Mon.)	Public Work Session Public Meeting	Board of Education Office High School Gymnasium	5:30 p.m. 7:30 p.m.
January 4, 2024 (Thurs.)	Reorganization Meeting	High School Gymnasium	6:00 p.m.

BE IT RESOLVED, that the Board authorizes the Business Administrator to advertise the Schedule of Board Meetings.

10. ANNUAL REORGANIZATION RESOLUTIONS

The following items are considered non-controversial with the Board and will, therefore, be voted as one motion. If a Board Member wishes to have an item voted on separately, it will be removed from the Consent Agenda. Once the consent motion has been introduced and seconded, Board Members may discuss any items on the Consent Agenda.

RESOLVED, that the North Arlington Board of Education, pursuant to Chapter 231, PAL. (open Public Meetings Act) does hereby proclaim at the Public Meetings of the Board of Education will be held in the North Arlington High School Gymnasium or Cafeteria at 7:30 p.m., as set forth below unless indicated otherwise; and

BE IT FURTHER RESOLVED, that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board’s attention by the Board Members, Board Attorney, Superintendent and School Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that notices of meetings of the Board of Education will be posted in the North Arlington Board of Education Administration Office and posted on the District website; and

BE IT FURTHER RESOLVED, that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be

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discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, the Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, and in order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district; and

BE IT FURTHER RESOLVED, that the public participation shall be governed and in accordance with North Arlington Board of Education Bylaws #0167.

BE IT FURTHER RESOLVED, that the Board of Education will meet on the dates as per the Regular Business, Work Session and Executive Session Meeting Schedule.

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to advertise the schedule of board meetings. **Schedule of Meeting dates will be readily available on the district website.**

11. OFFICIAL NEWSPAPERS

The following newspapers, either published in or circulating in the District, are hereby authorized to be official newspapers of this Board: the Bergen Record of Hackensack, the Newark Star Ledger, and/or The Observer.

12. POLICIES, RULES AND REGULATIONS

Pending adoption of new rules and regulations, all policies, rules and regulations of this Board which were in effect during the prior year, and not rescinded, revoked or modified by contracts negotiated with employee organizations or other action of the Board, are hereby re-adopted and are in full force and effect during the life of this Board.

WHEREAS, the Board approves the adoption of the Guide for Standard Operating Procedures and Internal Controls.

13. DESIGNATION OF DEPOSITORIES OF SCHOOL MONIES

BE IT RESOLVED, that the North Arlington Board of Education hereby designates TD Bank as depository for funds of the Board of Education and North Arlington Schools; that the indicated accounts be authorized, and that the designated school officials be approved as the signatories for each account and the designated depositories of funds and school officials will serve at the pleasure of the Board.

APPOINTMENTS

14. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY TO THE BOARD, AND SECRETARY PRO-TEM

BE IT RESOLVED, that the North Arlington Board of Education makes the following appointments for the dates listed:

Samantha Dembowski	Board Secretary/School Business Administrator	Jan. 1, 2023 – Dec. 31, 2023
Stephen M. Yurchak, Ed.D.	Board Secretary Pro-Tem	Jan. 1, 2023 – Dec. 31, 2023

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15. CUSTODIAN OF RECORDS

BE IT RESOLVED, that the Board of Education hereby appoints the School Business Administrator/Board Secretary as the Custodian of Records for calendar 2023.

BE IT FURTHER RESOLVED, that Stephen M. Yurchak, Ed.D., is hereby appointed as alternate to the School Business Administrator/Board Secretary.

16. DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, that the Board of Education hereby appoints Samantha Dembowski as the Public Agency Compliance Officer for calendar 2023.

17. DESIGNATION OF ASBESTOS MANAGEMENT OFFICERS

BE IT RESOLVED, that the Board of Education hereby appoints the following individuals as Asbestos Management Officers for calendar 2023:

District:	Samantha Dembowski
High School:	Patrick Bott
Veterans Middle School:	Nicole Russo
Roosevelt School:	Alicia Giammanco
Washington School:	Elaine Jaume
Jefferson School:	Marie Griggs
Susan B. Anthony School:	Jennifer Rodriguez

18. DESIGNATION OF SAFETY AND HEALTH OFFICER

BE IT RESOLVED, that the Board of Education hereby appoints Samantha Dembowski as the Safety and Health Officer for calendar 2023.

19. DESIGNATION OF INDOOR AIR QUALITY OFFICER

BE IT RESOLVED, that the Board of Education hereby appoints Antonio Alho, Supervisor of Buildings and Grounds, as the Indoor Air Quality Officer for calendar 2023.

20. DESIGNATION OF RIGHT TO KNOW OFFICER

BE IT RESOLVED, that the Board of Education hereby appoints Antonio Alho, Supervisor of Buildings and Grounds, as the Right to Know Officer for calendar 2023.

21. DESIGNATION OF CHEMICAL HYGIENE OFFICER

BE IT RESOLVED, that the Board of Education hereby appoints Samantha Dembowski as the Chemical Hygiene Officer for calendar 2023.

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22. DESIGNATION OF AHERA COORDINATOR

BE IT RESOLVED, that the Board of Education hereby appoints Antonio Alho, Supervisor of Buildings and Grounds, as the AHERA Coordinator for calendar 2023.

23. DESIGNATION OF SCHOOL PHYSICIAN

Dean T. Filion, D.O., NJ Spine & Sports Medicine, 84 Orient Way, Rutherford, NJ 07070, is hereby appointed School Physician for school year 2023, for an amount not to exceed \$22,000.00.

BE IT FURTHER RESOLVED, that the term of this appointment shall coincide with the life of this Board. This appointment is awarded without competitive bidding under the provisions of the “Local Public Contract Law” of New Jersey.

24. DESIGNATION OF AFFIRMATIVE ACTION OFFICER AND SECTION 504 COORDINATOR

BE IT RESOLVED, that the North Arlington Board of Education makes the following appointments for the dates listed:

Jennifer Rodriguez	Affirmative Action Officer/ Title IX Coordinator	Jan. 1, 2023 – Dec. 31, 2023
Michael Burke	Section 504 Coordinator	Jan. 1, 2023 – Dec. 31, 2023

25. DESIGNATION OF PROFESSIONAL SERVICES

BE IT RESOLVED, that the North Arlington Board of Education designates the following as the official representatives of the Board for the following services for the following dates:

		<u>Dates</u>
Auditor	Donohue, Gironda, Doria & Tomkins, LLC 310 Broadway Bayonne, NJ 07002	Jan. 1, 2023 –Dec. 31, 2023
Architect	Spiezle Architectural Group Inc. (project specific) 1395 Yardville Hamilton Square Suite 2A Hamilton, NJ 08691	Jan. 1, 2023 – Dec. 31, 2023
Architect	EI Associates (project specific) 8 Ridgedale Avenue Cedar Knolls, NJ 07927	Jan. 1, 2023 – Dec. 31, 2023
Bond Counsel	McCarter & English, Esqs. 100 Mulberry Street Newark, NJ 07102	Jan. 1, 2023 – Dec. 31, 2023
Financial Advisory Services	Phoenix Advisors, LLC 625 Farnsworth Avenue Bordentown, NJ 08505	Jan. 1, 2023 - Dec. 31, 2023
Board Attorney	Fogarty & Hara, Esqs. 21-00 Route 208 South Fair Lawn, NJ 07410	Jan. 1, 2023 – Dec. 31, 2023
Environmental Consultants & Engineers	T&M Associates 40 Monmouth Park Highway, Suite 2 West Long Branch, NJ 07764	Jan. 1, 2023– Dec. 31, 2023

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to advertise these professional services.

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26. COMPUTER MANAGEMENT SERVICES

BE IT RESOLVED, that the Board of Education hereby approves the appointment of **Realtime Information Technology, Inc.**, 1000 Washington Street, Toms River, NJ 08753, to provide student software and support during the 2022-2023 school year. Furthermore, the Board Secretary is hereby authorized and directed to execute an agreement with the aforementioned firm.

27. INTEGRATED PEST MANAGEMENT COORDINATOR

BE IT RESOLVED, that the Board of Education hereby appoints the following as the Integrated Pest Management Coordinators for the 2022-2023 school year:

High School:	Patrick Bott, Principal
Veterans Middle School:	Nicole Russo, Principal
Roosevelt School:	Alicia Giammanco, Principal
Washington School:	Elaine Jaume, Principal
Jefferson School:	Marie Griggs, Principal
Anthony School:	Jennifer Rodriguez, Principal
District-Wide:	Antonio Alho, Supervisor of Buildings and Grounds (District Liaison)

28. QUALIFIED PURCHASING AGENT

WHEREAS, 18A:18A-2 provides that the Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisement, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000.00), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37, c., provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600.00) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the North Arlington Board of Education, pursuant to the statutes cited above, hereby appoints Samantha Dembowski, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the North Arlington Board of Education; and

BE IT FURTHER RESOLED, that Samantha Dembowski is hereby authorized to award contracts on behalf of the North Arlington Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,600.00), without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Samantha Dembowski is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when said contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600.00), but less than the bid threshold of \$44,000.00, effective immediately and to continue to the next organization meeting of the Board.

29. AGENT AUTHORIZATION

The Superintendent recommends that the Board authorize **Omni Group**, Water Tower Park, 1099 Jay Street, Rochester, NY, as a third-party administrator for 403B and 457 services.

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30. NJ DEPARTMENT OF AGRICULTURE DESIGNEES

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the following appointments for the 2022-2023 school year:

Samantha Dembowski
Ann Treacy

Certifier
Submitter

31. NON-PUBLIC NURSING SERVICES

BE IT RESOLVED, that the North Arlington Board of Education authorizes the School Business Administrator/Board Secretary to enter into an agreement with the Catapult Learning to provide non-public nursing services to Queen of Peace students for the 2022-2023 school year at an annual rate not to exceed the District's entitlement for non-public nursing aid.

32. CHAPTER 192/193 SERVICES AGREEMENT/NON-PUBLIC SCHOOL SERVICES

BE IT RESOLVED, that the North Arlington Board of Education hereby authorizes the School Business Administrator/Board Secretary to enter into an agreement with Bergen County Special Services to provide remedial and auxiliary services to eligible students attending non-public schools within the North Arlington School District as required under Chapter 192/193 laws for the 2022-2023 school year at an annual rate not to exceed the district's entitlement.

On Motion by Mrs. Gilgallon, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

MEMBERSHIPS

33. MEMBERSHIP IN SOUTH BERGEN REGION VII

BE IT RESOLVED, that the North Arlington Board of Education hereby approves continuation of its membership in the South Bergen Region VII Council for Special Education for the 2022-2023 school year, does hereby accept, adopt and agree to comply with the Region VII bylaws, designate the Superintendent of Schools as its representative to Region VII, empower him to cast all votes and take other action necessary to represent its interest in Region VII. The Board further approves the Joint Transportation Agreements for all North Arlington Students who are transported through Region VII.

34. MEMBERSHIP IN NEW JERSEY SCHOOL BOARDS ASSOCIATION (NJSBA)

BE IT RESOLVED, that the North Arlington Board of Education approves membership in the New Jersey School Boards Association for the 2022-2023 school year.

35. MEMBERSHIP IN THE HORIZON BLUE CROSS/BLUE SHIELD OF NEW JERSEY HEALTH BENEFITS PROGRAM

BE IT RESOLVED, that the North Arlington Board of Education approves participation by the District in the Horizon Blue Cross/Blue Shield of New Jersey for health benefits for the 2022-2023 school year.

BE IT FURTHER RESOLVED, that the Board approves participation with Integrity Consulting Group, 1271 Little Gloucester Road, Suite 8, Blackwood, NJ 08012, as Broker of Record for Health Benefits, Prescription Benefits and Dental Benefits for the period July 1, 2022 through June 30, 2023.

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36. COOPERATIVE PRICING PROGRAM

BE IT RESOLVED, that the North Arlington Board of Education approves an agreement with **Educational Data Services, Inc.**, 238 Midland Avenue, Saddle Brook, NJ 07662, for the district to participate in cooperative pricing program for the 2022-2023 school year.

BE IT FURTHER RESOLVED, that the North Arlington Board of Education approves an agreement with **Middlesex Regional Educational Services Commission**, 4 AAA Drive, Robbinsville, NJ 08691 for Broadband, Wide Area Network and Internet Cooperative Purchasing Initiative in accordance with E-rate guidelines for the district to participate in cooperative pricing program for the 2022-2023 school year.

BE IT FURTHER RESOLVED, that the North Arlington Board of Education approves an agreement with **County of Union Cooperative**, 10 Elizabethtown Plaza, Elizabeth, NJ 07207 for the district to participate in cooperative pricing program for the 2022-2023 school year.

BE IT FURTHER RESOLVED, that the North Arlington Board of Education approves an agreement with **Hunterdon ESC Cooperative**, 37 Hoffmans Crossing Road, Califon, NJ 07830 for the district to participate in cooperative pricing program for the 2022-2023 school year.

37. CASH MANAGEMENT

BE IT RESOLVED, that the North Arlington Board of Education authorizes the School Business Administrator/Board Secretary to perform the following:

- a. Transfer funds among the various bank accounts of the District.
- b. Transfer line item accounts among the various budgetary accounts.
- c. Invest school funds as The Investment Officer of the Board, as permitted by statute.
- d. Make payment on the bills and claims prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.

WHEREAS, pursuant to N.J.S.A. 18A:17-8(b), the Board Secretary is responsible for the examination and auditing of all accounts and demands against the Board; and

WHEREAS, from time to time said demands against the Board are of an emergent nature and must be paid prior to Board approval in open public meeting as required by statute.

NOW, THEREFORE, BE IT RESOLVED, that the North Arlington Board of Education authorizes the Board Secretary to examine, audit and pay all claims against the Board of an emergent nature prior to Board approval; and

BE IT FURTHER RESOLVED, that all such emergent payments made by the Board Secretary be reported to the Board, ratified, and duly recorded in the minutes at the next open meeting of the Board.

BE IT FURTHER RESOLVED, that, pursuant to N.J.S.A. 18A:22-8.1, the North Arlington Board of Education designates the Board Secretary to approve transfer amounts among line items and program categories as are necessary between meetings of the Board and that said transfers be reported to the Board, ratified, and duly recorded in the minutes of the next open meeting of the Board.

38. ESTABLISH PETTY CASH ACCOUNT

BE IT RESOLVED, that the Board of Education establishes a Petty Cash Account with TD Bank, North Arlington, NJ; and

BE IT FURTHER RESOLVED, that each disbursement will not exceed \$50.00; and

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BE IT FURTHER RESOLVED, that expenditures over \$50.00 will be preapproved by the Board President prior to release.

BE IT FURTHER RESOLVED, that the Board of Education establishes a Petty Cash Account in an amount not to exceed \$600.00 for day-to-day incidental expenses, to be managed by the Accounts Manager.

BE IT FURTHER RESOLVED, that the entire Board will be advised of any expenditures over \$50.00.

39. PROCUREMENT OF GOODS/SERVICES

BE IT RESOLVED, that the North Arlington Board of Education authorizes the procurement of goods and services from the following vendors through the state agency for the 2022-2023 school year as provided for in Title 18A:18A-10 without advertising for bids, or after having rejected all bids obtained pursuant to advertising.

To permit the School Business Administrator to participate in the New Jersey State contracting process for the purchase of the following types of goods and services:

Computers	A/C Heating, Ventilation
Custodial Supplies	Sports Goods
Office and Classroom Furniture	Data Communication/Network
Office Supplies	Computer Data Technical Support
Peripheral Equipment	Tools, motors, chemical equipment
School Supplies	Library Supplies
Science Lab Supplies	
Transportation Equipment	

INSURANCE MEMBERSHIPS

40. INSURANCE

BE IT RESOLVED, by the Board of Education that, pursuant to the provisions of Title 18A:18A-42, that it continue to participate as a member of the **SAIF Insurance Pool**; and

BE IT FURTHER RESOLVED, that such membership shall continue for a period of one year, effective July 1, 2022 through June 30, 2023; and

BE IT FURTHER RESOLVED, that **Treadstone Risk Management, LLC** is hereby designated Broker of Record; and

BE IT FURTHER RESOLVED, that this appointment is awarded without competitive bidding under the provisions of the “Local Public Contract Law” of New Jersey.

41. WORKERS’ COMPENSATION POOL

BE IT RESOLVED, by the North Arlington Board of Education that, pursuant to the provisions of Title 18A:18A-42, that it continue to participate as a member of the **South Bergen Workers’ Compensation Pool**; and

BE IT FURTHER RESOLVED, that such membership shall continue for a period of one year, effective July 1, 2022 through June 30, 2023.

BE IT FURTHER RESOLVED, that the North Arlington Board of Education hereby appoints the Board Secretary, or her designee, and its representative, to serve on the committee from which a Board of Trustees shall be selected to manage the affairs of the insurance pool in accordance

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with the by-laws of the South Bergen Workers' Compensation Pool in effect as of the date of this resolution as authorized and permitted by state statute.

42. STUDENT ACCIDENT INSURANCE

BE IT RESOLVED, that the North Arlington Board of Education approves the appointment of **Monarch Management Corp.**, 3201 Cherry Ridge Drive, Suite D405, San Antonio, Texas 78230, as the student insurance carrier for the 2022-2023 school year.

43. BANKING CONSORTIUM/SIGNATURE AUTHORIZATION RESOLUTION

RESOLVED, by the governing body of The North Arlington Board of Education, as follows:

That **TD Bank** be, and hereby is, designated a depository of funds of The North Arlington Board of Education, with authority to accept at any time for the credit of the Depositor, deposits in checking, savings, money market savings, term or any other account, by whomever and made in whatever manner endorsed; and

That the Bank shall not be liable in connection with the collection of such items that are handled by the Bank without negligence and the Bank shall not be liable for the acts of its agents, subagents or for any other casualty; and

That the Depositor assumes full responsibility for and shall indemnify the Bank against all losses, liabilities and claims resulting from payments, withdrawals or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon this resolution; and

That the Bank be, and hereby is, authorized and directed to certify, pay or otherwise honor all checks, drafts, notes, bills of exchanges, acceptances, undertakings and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whomsoever payable when such instruments and orders are properly made, signed, or endorsed by the signature, the actual or purported facsimile signature or the oral direction of any of the authorized signers below; provided however, that any check, draft, note, bill of exchange, acceptance, undertaking or other instrument for the payment, transfer or withdrawal must bear the actual or purported facsimile signature of one or more of the below designated officers and/or persons, or his or their appointees:

That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to endorse, negotiate and collect any and all checks, drafts, notes, bills of exchange, acceptances, undertakings and other instruments and to open and close and update information on any account of the Depositor at the Bank; and

That the Bank may rely on any signature, endorsement or order and any facsimile signature or written instruction reasonably believed by the Bank to be made by an authorized signer, and the Bank may act on any direction of an authorized signer without inquiry and without regard to the application of the proceeds thereof, provided that the Bank acts in good faith; and

that the Depositor assumes full responsibility for and shall indemnify the Bank against all losses, liabilities and claims resulting from payments, withdrawals or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon this Resolution; and

That Bank may rely on this document and on any certificate by an authorized representative of the Depositor as to the names and signatures of the authorized signers of the Depositor until the Bank has actually received written notice of a change and has had a reasonable period of time to act on such notice; and

That any of the following named persons, or persons from time to time holding the following offices of the Depositor be, and hereby are, designated as the authorized signers to act on behalf of the Depositor in accordance with the Resolution:

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1. Board President
2. Board Vice President
3. Board Secretary/School Business Administrator or her designee(s)
4. Superintendent of Schools (North Arlington Board of Education Capital Reserve Account, North Arlington Board of Education Capital Projects Account)
5. High School Principal or High School Assistant Principal (NAHS Organization Fund and NAHS High School Principal, Assistant Principal and Athletic Director - Athletic Account)

44. **BUSINESS CONDUCT**

BE IT RESOLVED, that the North Arlington Board of Education will conduct the business of the Board of Education according to the appropriate statutes, administrative codes, rules, regulations, and policies and procedures of the district, which are hereby readopted.

45. **MOTION TO ESTABLISH FEES FOR COPIES OF PUBLIC DOCUMENTS**

Except as otherwise provided by law or regulation, the fee assessed for the duplication of a government record embodied in the form of printed matter shall not exceed the following:

- First page to tenth page, \$0.75 per page;
- Eleventh page to twentieth page, \$0.50 per page;
- All pages over twenty, \$0.25 per page.

On Motion by Mrs. Higgins, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

PERSONNEL

A. RESOLUTION TO APPROVE THE APPOINTMENT OF SUBSTITUTE PARAPROFESSIONALS FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following substitute paraprofessional for the 2022-2023 school year:

Mehrnoush Ahmadlou, as a **Substitute Classroom Aide & Substitute Lunch Aide** at North Arlington Public Schools beginning on or about January 6, 2023 through June 30, 2023, at the hourly rate of \$14.25, not to exceed 29 hours per week, without benefits, *pending criminal history clearance and completion of all required employment paperwork*.

Awilda Orellana, as a **Substitute Classroom Aide & Substitute Lunch Aide** at North Arlington Public Schools beginning on or about January 6, 2023 through June 30, 2023, at the hourly rate of \$14.25, not to exceed 29 hours per week, without benefits, *pending criminal history clearance and completion of all required employment paperwork*.

Jennifer Espinal Perez, as a **Substitute Classroom Aide & Substitute Lunch Aide** at North Arlington Public Schools beginning on or about January 6, 2023 through June 30, 2023, at the hourly rate of \$14.25, not to exceed 29 hours per week, without benefits, *pending criminal history clearance and completion of all required employment paperwork*.

Tercid Pimentel, as a **Substitute Classroom Aide** at North Arlington Public Schools beginning on or about January 6, 2023 through June 30, 2023, at the hourly rate of \$14.25, not to exceed 29 hours per week, without benefits, *pending criminal history clearance and completion of all required employment paperwork*.

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BE IT RESOLVED, that the North Arlington Board of Education hereby approves the employment of substitute paraprofessionals, for the 2022-2023 school year, as set forth above.

B. RESOLUTION TO APPROVE THE EMPLOYMENT OF SUBSTITUTE TEACHERS FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following Substitute Teachers for the 2022-2023 school year:

Tercid Pimentel, as a Substitute Teacher at North Arlington Public Schools, at the per diem rate of \$90.00 beginning on or about January 06, 2023 through June 30, 2023 not to exceed 29 hours per week, without benefits, *pending completion of all required employment paperwork*.

Mehrnoush Ahmadi, as a Substitute Teacher at North Arlington Public Schools, at the per diem rate of \$90.00 beginning on or about January 06, 2023 through June 30, 2023 not to exceed 29 hours per week, without benefits, *pending completion of all required employment paperwork*.

Brielle Mattiello, as a Long-term Substitute Teacher at North Arlington Public Schools, at the per diem rate of \$100.00 beginning on or about December 22, 2022 to on or about February 27, 2023 not to exceed 29 hours per week, without benefits, *pending criminal history clearance and completion of all required employment paperwork*.

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the employment of Substitute Teachers for the 2022-2023 school year, as set forth above.

C. RESOLUTION TO APPROVE A SCHOOL ADMINISTRATOR INTERNSHIP AT NORTH ARLINGTON PUBLIC SCHOOLS.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve a **School Administrator Internship** for Muhammad Hassan, in the North Arlington Public Schools, as a requirement of Mr. Hassan's Doctorate degree at Kean University from the period beginning on or about January 17, 2023 through on or about May 4, 2023 (Total of 150 hours), Mr. Hassan will be assigned to and will work under the direct supervision of Superintendent of Schools, Dr. Stephen Yurchak.

BE IT RESOLVED, that the North Arlington Board of Education hereby approves a **School Administrator Internship** for Muhammad Hassan, in the North Arlington Public Schools, as a requirement of Ms. Hassan's Doctorate degree at Kean University from the period beginning on or about January 17, 2023 through on or about May 4, 2023 (Total of 150 hours), Mr. Hassan will be assigned to and will work under the direct supervision of Superintendent of Schools, Dr. Stephen Yurchak.

D. RESOLUTION TO APPROVE THE EMPLOYMENT OF A CERTIFICATED STAFF MEMBER FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following certificated staff member, for the 2022-2023 school year:

Evelyn Salazar, full-time **Elementary School Teacher (N-8)** (replacing Gianna Tetto) at Veterans Middle School for the period beginning on or about January 23, 2023 through or about June 30, 2023, at Step 15, MA+30 on the North Arlington Teachers' Salary Guide or \$82,550.00 (pro-rated), *pending criminal history clearance and completion of all required employment paperwork*.

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the employment of the certificated staff member, for the 2022-2023 school year, as set forth above.

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E. RESOLUTION TO APPROVE THE EMPLOYMENT OF A REGISTERED NURSE FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of a registered nurse for the 2022-2023 school year, as follows:

Susan D'Angelo, as a full-time **Registered Nurse**, at Anthony Elementary School (replacing Yuen Tang), for the period beginning on or about January 17, 2023 through June 30, 2023, at the salary of \$55,000.00, *pending criminal history clearance and completion of all required employment paperwork*.

BE IT RESOLVED, that the Board hereby approves the Superintendent's recommendation to approve the employment of a registered nurse for the 2022-2023 school year, as set forth above.

F. RESOLUTION TO ACCEPT A RESIGNATION.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education accept the following resignations:

Jennifer Young, as a part-time **Special Education Aide and Lunchroom Aide** at Roosevelt Elementary School, effective on or about January 17, 2023.

BE IT RESOLVED, that the North Arlington Board of Education hereby accepts the resignation, set forth above.

G. RESOLUTION TO APPROVE THE EMPLOYMENT OF A TWELVE MONTH DIRECTOR OF TECHNOLOGY FOR THE NORTH ARLINGTON SCHOOL DISTRICT FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of **Jason Suter** as a twelve month **Director of Technology** for the North Arlington School District at an annual salary of \$77,500.00, prorated, for the period beginning on or about January 6, 2023 through June 30, 2023.

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the appointment of **Jason Suter**, as a twelve month **Director of Technology** for the North Arlington School District at an annual salary of \$77,500.00, prorated, for the period beginning on or about January 6, 2023 through June 30, 2023.

H. RESOLUTION TO REVISE A MATERNITY LEAVE, CHILD REARING LEAVE AND UNPAID FAMILY MEDICAL LEAVE OF ABSENCE (FMLA/NJFLA) FOR A STAFF MEMBER FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education revises a Maternity Leave, Child Rearing Leave and unpaid Family Medical Leave of Absence (FMLA/NJFLA), for **Mrs. Samantha Rodriguez-Torrento**, Director of Curriculum & Instruction at North Arlington Public Schools for the 2022-2023 school year, as follows:

MATERNITY LEAVE	with pay from December 5, 2022 through December 20, 2022 utilizing 12 sick days.
CHILD REARING LEAVE	with pay from December 21, 2022 (birth-date of child) through January 19, 2023 (up to 30 calendar days from expected due date), utilizing 16 sick days.
UNPAID FAMILY MEDICAL LEAVE (FMLA/NJFLA)	from on or about January 20, 2023 through on or about April 16, 2023 . Not to exceed 12 weeks per year.

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BE IT RESOLVED, that the North Arlington Board of Education hereby approves a Maternity Leave, Child Rearing Leave and unpaid Family Medical Leave of Absence (FMLA/NJFLA), for **Mrs. Samantha Rodriguez-Torrento**, Director of Curriculum & Instruction at North Arlington Public Schools for the 2022-2023 school year, as set forth above.

I. RESOLUTION TO APPROVE THE LONGEVITY INCREMENT OF A CUSTODIAN FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the longevity increment of the following custodian for the period retroactively beginning January 4, 2023 through June 30, 2023:

Name	School	Step	Base Salary	Longevity Stipend	Black Seal Stipend	Night Shift Stipend	Total Salary
Julio Mejia	Veterans Middle School	9	\$64,695.00	\$637.00	\$284.47	\$512.05	\$66,128.52

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the increment of the above custodian, for the period retroactively beginning January 4, 2023 through June 30, 2023.

J. RESOLUTION TO APPROVE THE APPROPRIATE STEP AND EDUCATIONAL LEVEL PLACEMENT FOR STAFF MEMBERS WHO WILL ACCRUE TENURE DURING THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appropriate step and educational level placement for staff members who will accrue tenure during the 2022-2023 school year.

Amy Marlin
Speech Language Specialist
Step 10, MA+50 \$67,550.00
(Effective as of February 11, 2023)

Christina Joslin
Jefferson Elementary School
Step 10, MA+30 \$63,050.00
(Effective as of March 19, 2023)

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the appropriate step and educational level placement of the above staff members, who will accrue tenure during the 2022-2023 school year.

K. RESOLUTION TO APPROVE THE REAPPOINTMENT OF A TEN MONTH SECRETARY WHO WILL ACCRUE TENURE DURING THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the reappointment of a ten month secretary who will accrue tenure during the 2022-2023 school year.

Name	School	Base Salary	Salary
Miosotiz Meyers (Tenure effective 2/1/2023)	Veterans Middle School	\$36,221.32	\$36,221.32

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the reappointment of a ten month secretary who will accrue tenure during the 2022-2023 school year.

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L. RESOLUTION TO APPROVE SALARY PLACEMENT OF THE SUPERVISOR WHO WILL ACCRUE TENURE DURING THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve salary placement of the following Supervisor who will accrue tenure during the 2022-2023 school year.

Lauren Buckley
Supervisor of Guidance (PreK-12)
\$98,674.00
(Tenure effective as of January 28, 2023)

BE IT RESOLVED, that the North Arlington Board of Education approved salary placement of a supervisor who will accrue tenure during the 2022-2023 school year, as set forth above.

M. RESOLUTION TO APPROVE A SIDEBAR AGREEMENT BETWEEN THE NORTH ARLINGTON BOARD OF EDUCATION AND THE NORTH ARLINGTON EDUCATION ASSOCIATION FOR WEIGHT ROOM ADVISORS.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve a Sidebar Agreement between the North Arlington Board of Education and the North Arlington Education Association, for weight room advisors.

BE IT RESOLVED that the North Arlington Board of Education approved a Sidebar Agreement between the North Arlington Board of Education and the North Arlington Education Association, for weight room advisors.

N. RESOLUTION TO TERMINATE AN EMPLOYMENT CONTRACT.

WHEREAS, an employee whose name is on file in the office of the Superintendent of Schools has an individual employment contract with a thirty-day notice provision; and

WHEREAS, the Superintendent of Schools has recommended that the Board invoke the thirty-day notice provision to terminate said employee's individual employment contract, thereby terminating employment effective January 20, 2023; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby invokes the thirty-day notice provision of the above-referenced employee's individual employment contract retroactive to the date the Superintendent provided the employee with notice of termination and terminates his employment effective January 20, 2023; and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:27-9, the Board has determined that this employee shall not be required to perform his duties during the period between the giving of notice and the date of termination of his employment on January 20, 2023, and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator shall provide the employee with notice of the Board's action as set forth in this Resolution forthwith.

O. RESOLUTION TO APPROVE THE APPOINTMENT OF COACHES AND VOLUNTEERS AT NORTH ARLINGTON HIGH SCHOOL FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following Coaches and Volunteers at North Arlington High School, for the 2022-2023 school year:

BASEBALL

Paul Marcantuono, Head Baseball Coach at North Arlington High School, for the 2023 Spring season, at a stipend of \$7,942.00, includes longevity.

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Paul Savage, Assistant Baseball Coach at North Arlington High School, for the 2023 Spring season, at a stipend of \$4,950.00.

Mark Capobianco, Assistant Baseball Coach at North Arlington High School, for the 2023 Spring season, at a stipend of \$4,950.00.

Jason O’Neill, Baseball Volunteer Coach at North Arlington High School, for the 2023 Spring season.

Frank Gangi, Baseball Volunteer Coach at North Arlington High School, for the 2023 Spring season.

SOFTBALL

Kevin Blackford, Head Softball Coach at North Arlington High School, for the 2023 Spring season, at a stipend of \$7,642.00.

Brielle Matiello, Assistant Softball Coach at North Arlington High School, for the 2023 Spring season, at a stipend of \$4,950.00.

Jacqueline Kajon, Assistant Softball Coach at North Arlington High School, for the 2023 Spring season, at a stipend of \$4,950.00.

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the appointment of Coaches and Volunteers at North Arlington High School, for the 2022-2023 school year, as set forth above.

On Motion by Mrs. Higgins, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

FISCAL MANAGEMENT

A. RESOLUTION TO APPROVE, UPON THE RECOMMENDATION OF THE SUPERINTENDENT, THE LIST OF TRAVEL AND RELATED COSTS WHICH ARE EDUCATIONALLY NECESSARY, FISCALLY PRUDENT, IN COMPLIANCE WITH STATE TRAVEL REIMBURSEMENT GUIDELINES, ARE RELATED TO AND WITHIN THE SCOPE OF THE EMPLOYEE’S CURRENT RESPONSIBILITIES AND PROMOTE THE DELIVERY OF INSTRUCTION OR FURTHER THE EFFICIENT OPERATION OF THE SCHOOL DISTRICT.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the attendance of staff members at the following Professional Development Workshops.

	Name	Date	Title of Workshop	Cost
	Lauren Buckley	1/13/2023	Bergen County Directors of Guidance Meeting	No Cost
	Samantha Dembowski	1/17/2023	Employment & Benefits Issues	Registration Fee: \$125.00 Mileage Cost: \$22.75
	Daniel Farinola	1/17/2023	New Milford 18-21 years old program	Mileage Cost only: \$14.14
	Kevin Blackford	1/17/2023	New Milford 18-21 years old program	Mileage Cost only: \$14.14
	Jason Suter	1/17/2023 to 2/17/2023	NJ District Test Coordinator Training 2023	No Cost
	Melissa Cutrali	1/17/2023 to 2/17/2023	NJ District Test Coordinator Training 2023	No Cost

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	Marie Griggs	1/17/2023, 2/28/2023 and 6/02/2023	Bergen County’s Woman in Educational Leadership Meeting	No Cost
	Jennifer Rodriguez	1/17/2023, 2/28/2023 and 6/02/2023	Bergen County’s Woman in Educational Leadership Meeting	No Cost
	Alissa Simone	1/19/2023	Elementary Conflict Resolution	No Cost
	Mary Beth Dimone	2/07/2023, 2/14/2023, 2/28/2023 and 3/07/2023	Comprehensive Orton Gillingham Virtual Training	Registration Fee: \$1,500.00
	Helena Pessoa	2/22/2023, 3/01/2023, 3/08/2023, 3/22/2023 and 3/29/2023	Comprehensive Orton Gillingham Virtual Training	Registration Fee: \$1,500.00
	Melissa Cutrali	2/23/2023	Early Mathematics Educators, K-3	No Cost
	Chelsea McKnight	3/23/2023	NJDO School Behavioral Threat Assessment and Management & Training	No Cost

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the attendance of staff members at Professional Development Workshops.

On Motion by Mr. McDermott, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

OPERATIONS

A. RESOLUTION TO AFFIRM THE SUPERINTENDENT’S DECISION IN HARASSMENT/INTIMIDATION/BULLYING INVESTIGATIONS.

BE IT RESOLVED, that the North Arlington Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision on the following HIB Investigations for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith. HIB Investigation Numbers:

238400_VMS_11212022
238319_TJE_11182022
238240_SBA_11172022
238079_GWE_11152022
238888_GWE_12012022

B. RESOLUTION TO SUSPEND BYLAW 0131 THAT REQUIRES ADOPTION OF BOARD POLICIES AND REGULATIONS WITH ONE READING AND ADOPT THE REVISED POLICY AT FIRST READING.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education suspend Bylaw 0131 that requires adoption of Board Policies and Regulations with one reading and adopt the revised Policy at first reading so this Policy can be effective for the 2022-2023 school year.

Policy Number	Policy Title
8550	Unpaid Meal Charges/Outstanding Food Service Charges (M)

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BE IT RESOLVED, that the North Arlington Board of Education suspended Bylaw 0131 that requires adoption of Board Policies and Regulations with one reading and adopted the revised Policy at first reading so this Policy can be effective the 2022-2023 School Year

On Motion by Mrs. Higgins, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

INSTRUCTION AND PROGRAM

A. RESOLUTION TO APPROVE FIELD TRIPS.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve a field trips on file in the Superintendent's office.

BE IT RESOLVED, that the North Arlington Board of Education hereby approves a field trips on file in the Superintendent's office.

On Motion by Mr. McDermott, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

STUDENTS AND COMMUNITY

A. RESOLUTION TO APPROVE THE APPOINTMENT OF A STAFF MEMBER TO THE SCHOOL SAFETY COMMITTEE, FOR THE 2022-2023 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following staff member to the School Safety Committee, formerly known as the Crisis Intervention Committee, for the 2022-2023 school year:

Technology Department

Jason Suter, Director of Technology

BE IT RESOLVED, that the North Arlington Board of Education hereby approves the appointment of a staff member to the School Safety Committee, formerly known as the Crisis Intervention Committee, for the 2022-2023 school year, as set forth above.

On Motion by Mrs. Higgins, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

FINANCE COMMITTEE

TBD, Chairman
TBD, Co-Chairman

GRANTS

- A. **MOTION TO APPROVE SPIEZLE ARCHITECTURAL GROUP INC. TO
SUBMIT APPLICATIONS FOR REGULAR OPERATING DISTRICT (ROD)
GRANT TO THE NJ DOE ON THE DISTRICT’S BEHALF**

BE IT RESOLVED that the District’s architects, Spiezle Architectural Group Inc., be authorized to submit applications for a Regular Operating District (ROD) Grant for the following projects to the New Jersey Department of Education on the district’s behalf for all school buildings within the district. The projects are included in the District’s Long-Range Facilities Plan dated which was last approved with a major amendment in October 2018 and is in good standing for 5 years.

Security vestibule installation and updates at:

- North Arlington High School
- Veterans Middle School
- Jefferson Elementary School
- Roosevelt Elementary School

On Motion by Mr. McDermott, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

CONTRACTS/MEMBERSHIPS

- A. **MOTION TO APPROVE OUT OF DISTRICT SPECIAL EDUCATION
CONTRACTS/TRANSPORTATION**

DESCRIPTION	COST
Belleville Board of Education Tuition Contract – 2022-2023 Student’s Name is on File in the Board Office.	\$19,475.00
REED Academy Tuition Contract – 2022-2023 – Updated Contract Student’s Name is on File in the Board Office.	\$135,135.00
REED Academy Tuition Contract – 2022-2023 – Updated Contract Student’s Name is on File in the Board Office.	\$135,135.00
South Bergen Jointure Commission Contracted Services Agreement 2022 -2023 Revised Transition Counselor 15%	\$18,719.76

On Motion by Mrs. Gilgallon, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

CONTRACTS, ADDENDA, BIDS, AND PROPOSALS

A. MOTION TO APPROVE THE PROPOSED PROFESSIONAL SERVICES OF SPIEZLE ARCHITECTURAL GROUP, INC. ASSOCIATED WITH THE ESTABLISHMENT OF SECURE VESTIBULES IN NORTH ARLINGTON SCHOOL DISTRICT

WHEREAS the Superintendent of Schools recommends that the North Arlington Board of Education approves the professional services of Spiezle Architectural Group, Inc. associated with the establishment of secure vestibules at North Arlington High School, Roosevelt Elementary School, Jefferson Elementary School, and Veterans Middle School as follows:

Project	Estimated Professional Fee	Estimated Cost of Project
Architectural Services – design, documentation, bidding and support	\$39,000.00	\$750,000.00
Construction Administration and Close Out Fees	\$19,000.00	
Electronic Bidding Fee	\$750.00	

BE IT RESOLVED, the North Arlington Board of Education approves submission of the establishment of secure vestibules in North Arlington School District to the New Jersey Department of Education, DOE State Project #TBD, for review and Department approval of a “school facilities project” with Rod Grant state funding and amendment of the long-range facilities plan to be consistent with the project. Further, the Board also authorizes Spiezle Architectural Group, Inc. to make the submission to the Department of Education on behalf of the district.

BE IT FURTHER RESOLVED that funding for the secure vestibules will be submitted for a Regular Operating District (ROD) Grant to the New Jersey Department of Education.

B. MOTION TO APPROVE THE QUOTE FROM TOUCHMATH FOR THE PURCHASE OF TOUCHMATH FOR ALL DISTRICT SCHOOLS

WHEREAS, a quote was received for the purchase of TouchMath for all schools as follows:

Description	Cost
PL TouchMath Refresher - Virtual	\$ 1,250.00
Jefferson School – Touch cards, touch pads, counting posters, domino set, touchpoints counting set, touchpoints classroom set, subtraction pad mastery, magnetic numerals, proficiency test, addition-subtraction, decimals, geometry, measurement, and data, division, algebra, standard based placement test sets.	8,761.60
Susan B. Anthony School – Touch cards, touch pads, counting posters, domino set, touchpoints counting set, touchpoints classroom set, subtraction pad mastery, magnetic numerals, proficiency test, addition-subtraction, decimals, geometry, measurement, and data, division, algebra, standard based placement test sets.	9,512.83
Veterans Middle School – Touch cards, addition, subtraction, multiplication, desktop touch lines, touch point poster set, placement tests, proficiency tests, computation step poster set – division, touch numerals, download software, student number cards.	3,966.59
North Arlington High School - Touch cards, addition, subtraction, multiplication, desktop touch lines, touch point poster set, placement tests, proficiency tests, computation step poster set – division, touch numerals, download software, student number cards.	3,966.59
Washington School – Touch cards, touch pads, counting posters, domino set, touchpoints counting set, touchpoints classroom set, subtraction pad mastery, magnetic numerals, proficiency test, addition-subtraction, decimals, geometry, measurement, and data, division,	9,264.07

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algebra, standard based placement test sets, student number cards, skip counting, touch pad poster set, touch points with pictures, touch point animal poster set, PK and K counting quantity posters.	
<u>Roosevelt School</u> – Skip counting CD and poster set, Addition-subtraction, pre-algebra, subtraction, multiplication, division step poster sets, addition-subtraction 2 print edition, multiplication-division2 print edition, mixed ops print edition, fractions, decimals, and percents 1 & 2 print edition, touch cards multiplication, subtraction, addition, subtraction fact mastery, touch numerals, touch points, counting quantity posters, desktop touch lines, touch point poster set, touch points with pictures, touch point animal poster set, placement test, proficiency test, student number cards, touchmath connect downloadable software, skip counting CD and poster set.	\$8,950.78
Total Cost	\$45,672.46

WHEREAS, purchase for Jefferson School, Susan B. Anthony School, Veterans Middle School, North Arlington High School, and Washington School will be funded through Title I for At Risk Students; and

WHEREAS, purchase for Roosevelt Elementary School will be funded through American Rescue Plan Act of 2021 – Elementary and Secondary Schools Emergency Relief Fund (ARP ESSER).

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approves this quote from **TouchMath** in the amount of \$45,672.46.

BE IT RESOLVED, the North Arlington Board of Education approves the quote from **TouchMath** for all district schools.

C. **MOTION TO RATIFY AND AFFIRM THE QUOTE FROM AERO PLUMBING & HEATING CO., INC. FOR THE PURCHASE AND INSTALLATION OF TWO SUMP PUMPS AT VETERANS MIDDLE SCHOOL**

WHEREAS, a quote was received from **Aero Plumbing & Heating Co., Inc.** for the purchase and installation of two sump pumps at Veterans Middle School as follows:

Description	Cost
1. Jack hammer existing slab in elevator pit and excavate for new sump basin.	
2. Install new 18” diameter x 16” deep corrugated sump basin - no cover	
3. Furnish and install 2 Zoeller #M53 sump pumps, 1 at bottom of pit, and 1 on shaft floor.	
4. Furnish and install 1½” PVC pipe, fittings, check, and ball valves.	
Total Cost	\$9,432.00

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education ratifies and affirms this quote from **Aero Plumbing & Heating Co., Inc.** in the amount of \$9,432.00; and

BE IT RESOLVED, the North Arlington Board of Education ratifies and affirms the quote from **Aero Plumbing & Heating Co., Inc.** for the purchase and installation of two sump pumps at Veterans Middle School.

D. **MOTION TO ACCEPT THE SALE OF SCHOOL BUS #6, A 1999 GMC 16-PASSENGER VAN AND THE SALE OF SCHOOL BUS #7, A 2001 CHEVY, 24 PASSENGER VAN**

WHEREAS, at the Public Meeting of October 17, 2022, the North Arlington Board of Education authorized the School Business Administrator to solicit for bids for the sale of the 2001 Chevy Van and a 1999 GMC 16-passenger van; and

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WHEREAS, the School Business Administrator has solicited and received a final bid in the amount of \$906.00 for the 1999 GMC from a buyer through Hunterdon County Educational Services Commission; and

WHEREAS, the School Business Administrator has solicited and received a final bid in the amount of \$1,327.00 for the 2001 Chevy from a buyer through Hunterdon County Educational Services Commission; and

WHEREAS, the Superintendent of Schools is recommending that the North Arlington Board of Education accepts the sale of 1999 GMC, School Bus #6, 16-passenger retired school bus in the amount of \$906.00 and accepts the sale of 2001 Chevy, School Bus #7, 24-passenger retired school bus in the amount of \$1,327.00.

BE IT RESOLVED that the North Arlington Board of Education accepts the sale of 1999 GMC, School Bus #6, 16-passenger retired school bus in the amount of \$906.00 and accepts the sale of 2001 Chevy, School Bus #7, 24-passenger retired school bus in the amount of \$1,327.00.as set forth above.

On Motion by Mr. McDermott, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

SUNSHINE RESOLUTION

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the “Open Public Meetings Act”; and

WHEREAS, it is now necessary that the Board of Education consider the following matters:

Legal, Personnel, and Student Privacy

which fall(s) within the exceptions as set forth in the “Open Public Meetings Act” and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately 40 minutes.

NOW, THEREFORE, BE IT RESOLVED, by the North Arlington Board of Education as follows:

That this body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter(s), which involve exceptions this body hereby determines are of such a nature that they cannot be discussed at an open meeting and this body is at this time unable to determine when the matter(s) under discussion can be disclosed to the public. However, this body will make such a disclosure when circumstances permit.

On Motion by Mrs. Higgins, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

Time recessed: 6:58 p.m.

Time reconvened: 7:40 p.m.

On Motion by Mrs. Higgins, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

ADJOURNMENT

There being no further business to come before the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, this Reorganization Meeting of January 5, 2023 adjourned at 7:40 p.m.

On Motion by Mr. McDermott, second by Mr. Smith. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

SD:at